

<b>Class: B.A Functional English III Semester</b>	
<b>Subject: English</b>	
S. No.	Course Outcomes
CO 1	Spotting the errors pertaining to nouns, pronouns, adjectives and adverbs, subject verb concord
CO 2	Lexis: Idioms and phrases, words often confused, one -word substitution, foreign words (A selected list), vocabulary development through synonyms, antonyms, formation of words with affixes
CO 3	Technical Writing  (a) Drafting memo and circular  (b) E-mail writing  (c) Resume writing, Press Report Writing  (d) Writing Notices, Agendas, Minutes  (e) Note taking
CO 4	Editing Skills

<b>Class: B.A Functional English IV Semester</b>	
<b>Subject: English</b>	
S. No.	Course Outcomes
CO 1	Introducing Communication
CO 2	Benefits of Non Verbal Communication
CO 3	Communication through Mass Media
CO 4	Sharpening Speaking Skills

