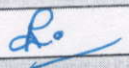
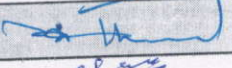
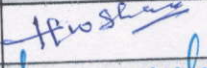
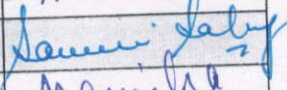
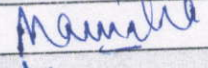
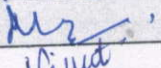
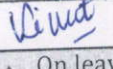

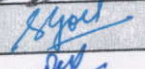
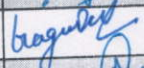



D.A.V. COLLEGE FOR GIRLS, YAMUNA NAGAR
INTERNAL QUALITY ASSURANCE CELL (IQAC)
(SESSION 2019-20)

MINUTES OF THE MEETING

Minutes of On-Line Meeting of IQAC held on Tuesday 08th Aug 2019 in the Office of the Principal. The following members attended the meeting.

Sr. No.	Name of the Member	Designation	Status (Present/Absent)	Signature
1	Dr. Vibha Gupta	Chairperson	Could not attend	On leave
2	Dr. Rachna Soni	Coordinator	Present	
3	Mr. M.C. Sharma	Hony Treasurer, D.A.V. College Managing Committee, New Delhi	Present	
4	Dr. Harsh Wardhan	Eminent Person, Local Society, Yamuna Nagar	Present	
5	Mrs. Samira Saluja	Executive Director, Oriental Engineering works Pvt Ltd, Yamuna Nagar	Present	
6	Ms. Manisha Shassan	Member, Alumni	Present	
7	Dr. Meenu Jain	Associate Professor	Present	
8	Dr. Vineet	Associate Professor	Present	
9	Dr. Sunita Kaushik	Associate Professor	Could not attend	On leave
10	Dr. Surinder Kaur	Associate Professor	Present	
11	Mrs. Sangeeta Goel	Associate Professor	Present	
12	Mr. Gagan Deep	Deputy Superintendent	Present	
13	Mr. Gulshan Kumar Nanda	Data Processing Superintendent	Present	

Agenda 1: Regarding Deeksharambh –Student Induction Programme
 As Proposed by the UGC to include the aspect of socializing, associating, Governing and experiencing the following steps be taken :

- 1) Mentor mentee groups be formed for all the classes and one period for the mentor mentee meet be added in the time table on Friday of every week.
- 2) To inculcate human and vedic values in the students lecture by one eminent person be included when ever periodic hawans for the students are organized.

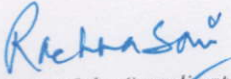
Agenda 2) Introduction of Swayam portal and lectures on MOOC

- 1) It was decided to depute a Co-Ordinator who will be explaining about MOOC course and the swayam portal to the students and encouraging students to register for the same.
- 2) It was decided to organize an FDP on MOOC courses.

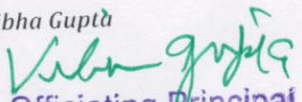
Agenda 3) Others

- 1) The activities on life skills related to disaster management, etc., be organized.

Name : Dr. Rachna Soni


 Signature of the Coordinator, IQAC

Name : Dr. Vibha Gupta


 Officiating Principal
 D.A.V. College for Girls
 Yamuna Nagar (HR.)

Signature of the Chairperson, IQAC

D.A.V. COLLEGE FOR GIRLS, YAMUNA NAGAR
INTERNAL QUALITY ASSURANCE CELL (IQAC)
(SESSION 2019-20)

MINUTES OF THE MEETING

Minutes of Meeting of IQAC held on Tuesday 9th Sept 2019 in the Office of the Principal. The following members attended the meeting.

Sr. No.	Name of the Member	Designation	Status (Present/Absent)	Signature
1	Dr. Vibha Gupta	Chairperson	Could not attend	On leave
2	Dr. Rachna Soni	Coordinator	Present	
3	Mr. M.C. Sharma	Hony Treasurer, D.A.V. College Managing Committee, New Delhi	Present	
4	Dr. Harsh Wardhan	Eminent Person, Local Society, Yamuna Nagar	Present	
5	Mrs. Samira Saluja	Executive Director, Oriental Engineering works Pvt Ltd, Yamuna Nagar	Present	
6	Ms. Manisha Shassan	Member, Alumni	Present	
7	Dr. Meenu Jain	Associate Professor	Present	
8	Dr. Vineet	Associate Professor	Present	
9	Dr. Sunita Kaushik	Associate Professor	Present	
10	Dr. Surinder Kaur	Associate Professor	Present	
11	Mrs. Sangeeta Goel	Associate Professor	Present	
12	Mr. Gagan Deep	Deputy Superintendent	Present	
13	Mr. Gulshan Kumar Nanda	Data Processing Superintendent	Could not attend	On leave

Agenda 1: Part wise and criterion wise duties of collection of data for the AQAR of 19-20

The following duties have been assigned to various staff members of teaching and non teaching criterion

DESCRIPTIVE DUTIES - QUESTION WISE

Particulars	Name of the Staff Member
Typing and Scanning, etc. Work of all Criteria in consultation with Mr. Rajiv Kumar.	Mrs. Sushma Sharma, She should receive the data only from the Criterion Incharges indicated as above.

Part-A of the AQAR

Particulars	Name of the Staff Member
Question No. 1 to 6	Mr. Rajiv Kumar
Question No. 7	Dr. Rachna Soni
Question No. 8	Mr. Sandeep Kumar & Mrs. Rajni Malik
Question No. 9	Dr. Rachna Soni
Question No. 9 to 17	Dr. Rachna Soni

Part-B CRITERION-I of the AQAR

Particulars/Question No.	Name of the Staff Member
1.1 and 1.2	Mrs. Sangeeta Goyal, Mrs. Suman Makkar, Mr. Sanjay Kumar
1.3.1	IQAC
1.3.2	Dr. Meenu Gulati to collect the information from all HODs
1.4	Dr. Rachna Soni

Part-B CRITERION-II of the AQAR

Particulars/ Question No.	Name of the Staff Member
2.1.1	Mrs. Suman Makkar, Mr. Sanjay Kumar
2.2.1	Mrs. Suman Makkar, Mr. Sanjay Kumar All HODs of PG Departments only will submit a list of teaching staff on roll as on 30/09/2019 of their respective department alongwith their workload (UG/PG or both) for Coloumn No. 3-6 to Mrs. Sushma Sharma latest by 15/10/2019 she will complete the same by 31/10/2019.

2.3 No. of teachers on Roll and No. of teachers using ICT (LMS e-Resources)	All HODs will submit a list of teaching staff on roll as on 30/09/2019 of their respective department indicating whether the concerned teacher has used ICT (LMS e-Resources facilities latest by 15/10/2019 to Mrs. Sushma Sharma and she will complete the same by 31/10/2019.
2.3 ICT Tools and Resources available	Mr. Anil Kumar Nanda
2.3 No. of ICT enabled Classrooms	Mr. Anil Kumar Nanda
2.3 No. of smart Classrooms	Mr. Anil Kumar Nanda
2.3 E-Resources and techniques used	Dr. Rachna Soni
2.4.1	Mrs. Rajni Malik
2.4.2	All HODs will submit a list of teaching staff on roll as on 30/09/2019 of their respective department indicating information pertaining to this point even if it is Nil latest by 15/10/2019 to Mrs. Sushma Sharma and she will complete the same by 31/10/2019.
2.5.1	Mrs. Suman Makkar, Mr. Sanjay Kumar
2.5.2	
2.5.3	Dr. Kiran Sharma
2.6.1	
2.6.2	Mrs. Suman Makkar Mr. Sanjay Kumar
2.7.1	Dr. Rachna Soni (Questionnaire to be designed- Student Satisfaction Survey)

Part-B CRITERION-III of the AQAR

Particulars/ Question No.	Name of the Staff Member
3.1	Mrs. Sushma Sharma will complete the same by 31/10/2019 by collecting the same from the concerned persons.
3.2.1	IQAC
3.2.2	Dr. Meenakshi Saini
3.2.3	IQAC
3.3.1	All HODs will submit the information of their respective department of this point even if it is Nil to Mrs. Sushma Sharma and she will complete the same by 31/10/2019.
3.3.2	All HODs will submit the information of their respective department of this point even if it is Nil to Mrs. Sushma Sharma and she will complete the same by 31/10/2019.
3.3.3	Ms. Geeta Sharma & Mrs. Lovely Raj will Collect the information from the HODs for their respective department of this point even if it is Nil and submit the same to Mrs. Sushma Sharma and she will complete the same by 31/10/2019.
3.3.4 & 3.3.5	All HODs will submit the information of their respective department of this point even if it is Nil to Mrs. Sushma Sharma and she will complete the same by 31/10/2019.
3.3.6	Ms. Geeta Sharma & Mrs. Lovely Raj will Collect the information from the HODs for their respective department of this point even if it is Nil and submit the same to in consolidated form to Criterion Incharge.
3.3.7	All HODs will submit the information of their respective department of this point even if it is Nil to Mrs. Sushma Sharma and she will complete the same by 31/10/2019.
3.4.1, 3.4.2 & 3.4.3	Ms. Geeta Sharma, Dr. Gursharan Kaur & Mrs. Lovely Raj
3.5.1, 3.5.2 & 3.5.3	Dr. Meenu Gulati

Part-B CRITERION-IV of the AQAR

Particulars/ Question No.	Name of the Staff Member
4.1.1	Mr. Sandeep Kumar
4.1.2	Mr. Sandeep Kumar & Mr. Anil Kumar Nanda
4.2.1	Mrs. Geeta Rani (Library)
4.3.1	Mr. Anil Kumar Nanda
4.3.2	Mr. Anil Kumar Nanda
4.3.3 & 4.3.4	All HODs will submit the information of their respective department of this point even if it is Nil to Mr. Parmesh Tyagi and he will submit the same in consolidated form to Criterion Incharge.
4.4.1	Dr. Alka Singhal, Mrs. Sangeeta Goel & Mr. Sandeep Kumar
4.4.2	Mrs. Sangeeta Goel

Part-B**CRITERION-V of the AQAR**

Particulars/Question No.	Name of the Staff Member
5.1.1	Mrs. Anjana Arora & Mr. Sanjay Mishra
5.1.2	Dr. Meenu Gulati & Mrs. Shalini Chhabra
5.1.3	Dr. Meenu Gulati & Mrs. Kanika Goel
5.1.4	Dr. Surinder Kaur & Dr. Rachna Soni
5.2.1	Dr. Meenu Gulati
5.2.2, 5.2.3	Mrs. Shalini Chhabra
5.2.4, 5.3.1, 5.3.2 Student Participation and Activities	Dr. Vishav Prabha, Dr. Kiran Sharma & Dr. Neeta Dwivedi
5.3.1 to 5.3.4 Alumni Engagement	Dr. Vishav Prabha

Part-B CRITERION-VI of the AQAR

Particulars/Question No.	Name of the Staff Member
6.1.1	Dr. Nitasha Bajaj
6.1.2	Dr. Rachna Soni
6.2.1	Dr. Nitasha Bajaj
6.2.2	Dr. Nitasha Bajaj
6.3.1	All HODs will submit the information of their respective department of this point even if it is Nil to Mrs. Rajni Malik and she will submit the same to Mrs. Sushma Sharma by 31/10/2019.
6.3.2 and 6.3.3	Dr. Surinder Kaur
6.3.4	Mrs. Rajni Malik
6.3.5	Mrs. Rajni Malik
6.4.1 and 6.4.2	Mr. Sandeep Kumar & Mrs. Rajni Malik
6.5.1	Mr. Rajiv Kumar
6.5.2	Dr. Rachna Soni
6.5.3	Mrs. Nishi Grover
6.5.4	Dr. Rachna Soni
6.5.5	Mr. Rajiv Kumar
6.5.6	Dr. Rachna Soni

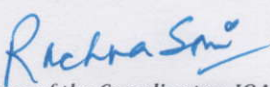
Part-B CRITERION-VII of the AQAR

Particulars/ Question No.	Name of the Staff Member
7.1.1	Mrs. Lovely Raj & Mrs. Dolly Lamba
7.1.2	Dr. Sunita Kaushik, Dr. Neena Bajaj & Dr. Monika Sharma
7.1.3	Mr. Sanjay Mishra
7.1.4	Mrs. Lovely Raj
7.1.5	IQAC
7.1.6	Dr. Gursharan Kaur & Mrs. Lovely Raj
7.1.7	Dr. Sunita Kaushik & Dr. Neena Bajaj
7.2	IQAC
7.3	IQAC

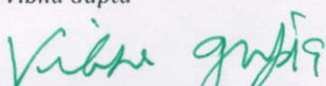
Part-B Point No. 8 of the AQAR- Future Plans of Action for Next Academic Year (500 Words)

Dr. Anita Moudgil and Dr. Vineet in consultation with the Standing Advisory Committee.

Name : Dr. Rachna Soni


Signature of the Coordinator, IQAC

Name : Dr. Vibha Gupta


Officiating Principal
Signature of the Chairperson, IQAC
D.A.V. College for Girls
Yamuna Nagar (HR.)

D.A.V. COLLEGE FOR GIRLS, YAMUNA NAGAR

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(SESSION 2019-20)

MINUTES OF THE MEETING

Minutes of On-Line Meeting of IQAC held on Tuesday 21 April 2020 in the Office of the Principal. The following members attended the meeting.

Sr. No.	Name of the Member	Designation	Status (Present/Absent)	Signature
1	Dr. Abha Khetarpal	Chairperson	Present	
2	Dr. Rachna Soni	Coordinator	Present	
3	Mr. M.C. Sharma	Hony Treasurer, D.A.V. College Managing Committee, New Delhi	Present	
4	Dr. Harsh Wardhan	Eminent Person, Local Society, Yamuna Nagar	Present	
5	Mrs. Samira Saluja	Executive Director, Oriental Engineering works Pvt Ltd, Yamuna Nagar	Present	
6	Ms. Manisha Shassan	Member, Alumni	Present	
7	Dr. Meenu Jain	Associate Professor	Present	
8	Dr. Vineet	Associate Professor	Present	
9	Dr. Sunita Kaushik	Associate Professor	Present	
10	Dr. Surinder Kaur	Associate Professor	Present	
11	Mrs. Sangeeta Goel	Associate Professor	Present	
12	Mr. Gagan Deep	Deputy Superintendent	Present	
13	Mr. Gulshan Kumar Nanda	Data Processing Superintendent	Present	

Agenda 1: Augmentation of IQAC Team

It was decided that there should be one member each criterion wise, staff secretary and convener of Standing advisory committee should be there, to further communicate the decisions taken in the IQAC meetings.

Agenda 2: Updating College Website

After deliberation, the members decided that all head of the departments and In-charges/Conveners of different Clubs and Committees should check the website content and convey the changes through mail in the format, "data already uploaded" to the office and to the website incharge.

Agenda 3: Quality Initiatives to be taken in the lockdown period and for the session 2020-21

- 1) The Placement Cell will collaborate with Bulls Eye to have access to online Campus Placement & Personality Development Program. The students will be able to access this program for 45 days absolutely free. This will help students to prepare corporate entrance exams, six live workshops covering various topics will be conducted through above said collaboration.
- 2) It was decided to start online submission of the assignments through student's college Email-Ids, of PG, HONS, and Second year UG classes.
- 3) Various Hobby classes during summer vacation like Yoga, Cutting and Tailoring, Cooking, various Computer related courses, Swimming, Beauty and Wellness, and Fine Arts.
- 4) The clubs and committees should prepare the agenda for the coming session after discussion with Madam Principal.
- 5) The review meetings of various clubs and committees be done on regular basis.
- 6) The FDP Cell should organize a Faculty Development Program on Online Content Development.

Agenda 4: Recommendation of college Journal to UGC-Care through IQAC of Kurukshetra University

It was decided that the two Journals of the college i.e. "Coherence" and National research Journal of Social Sciences be recommended to UGC Care through IQAC of Kurukshetra University.

Agenda 5: Deliberation on E-Content sharing with students and its Consolidation

The members after discussion decided that the head of the depts. should keep the record of the E-Content shared by the faculty of their respective departments and a consolidated report of the same be submitted to the office

Submitted for approval of minutes.

Name : Dr. Rachna Soni

Signature of the Coordinator, IQAC

Name : Dr. Abha Khetarpal

Officiating Principal
Signature of the Chairperson, IQAC
D.A.V. College for Girls
Yamuna Nagar (HR.)

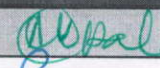


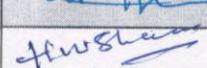
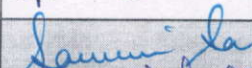
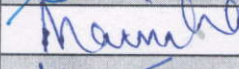

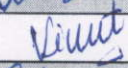
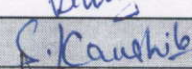

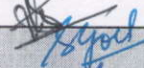
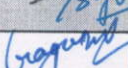

D.A.V. COLLEGE FOR GIRLS, YAMUNA NAGAR

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(SESSION 2019-20)

MINUTES OF THE MEETING

Minutes of On-Line Meeting of IQAC held on Tuesday 05th May 2020 in the Office of the Principal. The following members attended the meeting.

Sr. No.	Name of the Member	Designation	Status (Present/Absent)	Signature
1	Dr. Abha Khetarpal	Chairperson	Present	
2	Dr. Rachna Soni	Coordinator	Present	
3	Mr. M.C. Sharma	Hony Treasurer, D.A.V. College Managing Committee, New Delhi	Present	
4	Dr. Harsh Wardhan	Eminent Person, Local Society, Yamuna Nagar	Present	
5	Mrs. Samira Saluja	Executive Director, Oriental Engineering works Pvt Ltd, Yamuna Nagar	Present	
6	Ms. Manisha Shassan	Member, Alumni	Present	
7	Dr. Meenu Jain	Associate Professor	Present	
8	Dr. Vineet	Associate Professor	Present	
9	Dr. Sunita Kaushik	Associate Professor	Present	
10	Dr. Surinder Kaur	Associate Professor	Present	
11	Mrs. Sangeeta Goel	Associate Professor	Present	
12	Mr. Gagan Deep	Deputy Superintendent	Present	
13	Mr. Gulshan Kumar Nanda	Data Processing Superintendent	Present	

Agenda 1: Clarification regarding AQAR questions raised by Criterion incharges

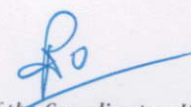
The AQAR questions clarification raised by different criterion inharges were deliberated and IQAC coordinator clarified and suggestions were taken by the committee for the same.

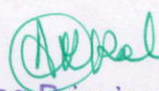
Agenda 2: Timeline for submission AQAR

Due to COVID-19 pandemic crisis and the country wide lockdown the college staff is facing difficulty in data collection for AQAR. So, it was decided that a letter for extension of date be mailed to NAAC. It was decided that whatever data head of the departments, office, clubs and committee incharges are able to collect, should be mailed to Ms. Sushma Sharma for compilation.

Name : Dr. Rachna Soni

Name : Dr. Abha Khetarpal


Signature of the Coordinator, IQAC


Officiating Principal
D.A.V. College for Girls
Yamuna Nagar (HR.)