

# INSTITUTIONAL DEVELOPMENT PLAN 2022-2027

#### 1. Institutional Basic Information

1.1. Institutional Identity

a. Name of the Institution

b. Type of Institution

c. Institution Status

d. Category

e. Location

f. Address

g. Website Address of the College

h. Whether grants received under RUSA

(Y/N)

 If yes what are the infrastructures created and non civil procurement made out of the RUSA fund. If Yes, provide details as below

j. Name of Head of Institution and

Project Nodal Officers

: DAV College for Girls

Aided

: Non-Autonomous

: Girls

Urban

: Jagadhri Road, Yamuna Nagar

www.davyamunanagar.in

No

: N.A.

Head and Nodal Officer	Name & Department	Mobile Number	E-mail Address
Principal (Officiating)	Dr. Meenu Jain, Economics	8901098852	meenujain 12@yahoo.com
IDP Coordinator	Dr. Rachna Soni, C.Sc. & Appl.	9872574480	sonirachna67@gmail.com
I DP Deputy Coordinator	Dr. Vineet, English	9896010219	shivin99@gmail.com
Civil Nodal Officer	Mrs. Vivek, Commerce	9215974914	Narula.vivek111@gmail.com
Accounts and Bursar	Mrs. Nishi Grover, Commerce	9896600731	Grover nishi@rediffmail.com
IQAC coordinator	Dr. Rachna Soni, C.Sc. & Appl.	9872574480	sonirachna67@gmail.com
Career Counselling Cell nodal Officer	Dr. Meenu Gulati, Commerce	7404971078	meenugulatiynr@gmail.com

#### 1.2. Establishment Details

a. Year of Establish

b. Name of University to which Affiliated :

1958

Kurukshetra University,

Kurukshetra

c. Statutory Body

University Grants Commission,

New Delhi

d. Year & Nature of Affiliation with

University

: 1958, Permanent

## 1.3. Accreditation Details

Sr. No	Cycle	Accreditation Received Date	Grade	Valid Till
1	3rd	28/03/2019	B++	27/03/2024
2	2nd	27/03/2011	Α	26/03/2016
3	1st	08/01/2004	B++	07/01/2009

#### 1.4. About the College:

D.A.V. College for Girls, Yamuna Nagar, is a premier educational institution of the northern region of India. Accredited 'B++' by NAAC, the College has the rare distinction of being chosen as 'The College with Potential for Excellence' by UGC in the second phase too and also as 'The Best Women College' by Kurukshetra University. Over the years, the College has evolved into a brand in female education. The long and impressive list of achievements over the last decade is a testimony to its expanding footprint and impact across northern regions of our country. A multi-faculty, post-graduate institution, D.A.V. College for Girls offers a wide choice of courses in all disciplines-humanities, science and commerce to an impressive strength of approximately 3000 students. The College reached an important milestone on being included in the list of 48 Colleges/universities selected out of 702 for establishing DDU KAUSHAL Kendra by UGC under the XII Plan of Government of India. Under this scheme, the College has introduced 6 B.Voc. and 7 courses under Community Colleges. Besides the regular courses, the College also runs 3 UGC centres: Women Studies Centre, Gandhian Studies Centre and Nehru Studies Centre which are basically engaged in research projects but also offer short-term courses to the students to acquaint them with the life, philosophy and vision of these great men and their relevance in the modern world.

Realising the rapid changes and advances in technology and the growing needs of our smart and gadget-savvy students, the College continues to add and update the existing infrastructure and offers the best of the facilities within its wi-fi College campus. With Entrepreneur Resource Planning (ERP), the College enables on-line registration, admission, lessons, notices, attendance and also more efficient officeadministration. With 5 academic blocks including 68 classrooms, 72 labs including 8 smart class rooms/seminar rooms, an air-conditioned library providing access to e-publication through INFLIBNET and DELNET networks, 2 air-conditioned Audio-Visual rooms, state- of-the-art Mass Communication Lab, Naturopathy Centre with excellent facilities like Sauna Bath, Jacuzzi, Steam Bath, a Gym fitted with latest machines and gadgets, A Shooting Range, Rain Water Harvesting Plant, a state-ofthe-art Swimming Pool, a fleet of buses, Surfing Cell for students, Fire-Fighting System and a fully air-conditioned Auditorium with a capacity of 500 seats, and a huge outdoor stage with latest lighting and equipments, Solar Energy Plant (SEP) of 100 KW each in the College and the hostel, all constitute part of the massive infrastructure consolidated over the last decade.

In addition to this, the College also has a hostel which can accommodate more than 650 students from suburbs and neighbouring states in two hostel buildings and makes every possible effort to make their stay here homely and comfortable with a modern kitchen, 24 hour power back-up, internet facility, 4 common rooms, 9 guest rooms, a tuck-shop, washing machines with 50 kg load capacity, a Tumble Dryer, a Hydro Extractor and a Gym.

The College has been recording excellent academic, cultural and sports achievements of our students year after year. The N.S.S. and N.C.C. units of the College organise activities and camps for the students to develop their organizational skills and to create opportunities for them to realize their true potential and become responsible citizens and confident individuals. The N.S.S. unit of the College has been organising blood donation camp annually to make students aware and conscious of their duty and feel proud of their unique gift of life to the needy.

The following clubs and committees in the College also provide the students opportunities to express their creativity, cultivate their special interests and commitment to social and environmental cause.

#### Clubs & Committees

Sr. No.	Name of Club & Committees	Sr. No.	Name of Club & Committees
1	Student Council	17	Performing Arts Club
2	Sports Council	18	Placement & PDP Cell
3	Academic Council	19	Personal Counseling Cell
4	Rotract Club	20	Grievance Redressal Cell
5	Red Ribbon Club	21	Mentor - Mentee Cell
6	Road Safety Club	22	Internal Complaint Committee
7	NSS	23	Incubation Centre, Employment Generation and Skill Development Cell
8	NCC	24	Swami Vivekanand Youth Cell
9	Women Cell		A. Traffic entrepreneur-ship Cell
10	Legal Literacy Cell		B. Nature interpolation Centre
11	Youth Red cross centre	25	Committee for Harit Haryana Abhiyan
12	Anti Tobacco and Anti Drug cell	26	Committee for International Affairs
13	Anti -Raging and Anti- Raging Squad	27	Committee for Indian Knowledge System
14	Literary & Debate Society	28	Committee for Intellectual Property rights
15	College Magazine /Year Book	29	Committee for Alumni
16	Spic Macay Heritage Club	30	Research & Development Cell

Besides the regular contribution of the faculty in publishing research articles and papers in various international and national journals including 'Coherence', and a Multi Disciplinary Journal of Humanities and Social Sciences, the peer review published by the College annually, the various departments regularly organise and attend international and national seminars and conferences each session. The College year book 'Divyasudha' records each and every activity and achievement of the College and also provides a platform to the students to express their views creatively through articles, stories and poems, etc.

Keeping our focus on learning and improvement, we strive to achieve yet higher goals in academic, sports and cultural fields and scale the new heights of excellence, perfection and glory.

1.5. Number of Programmes

Under Graduate	22
Post Graduate	8
PG Diploma recognised by statutory authority including university	
Advance Diploma, Diploma, Certificate	

1.6 Name of the Programmes

Program	Program	
B.A.	B.Sc. Medical	
B.A. Math Hons.	B.Sc. Non-Medical	
B.A. Economics Hons.	B.Voc. (Theater & Television)	
B.A. English Hons.	B.Voc. (Hospitality Management)	
B.A. Mass Communication	B.Voc. (Medical Lab Technology )	
B.A. Psychology Hons.	B.Voc. (Software Development)	
B.C.A.	M.A. Applied Yoga & Health	
B.Com. (Advertising Sales Management and	M.A. Applied Yoga & Health	
Sales Promotion)	(Evening Co-Education)	
B.Com. Honours	M.A. Economics	
B.Com. Banking & Insurance	M.A. English	
B.Com. Computer Applications	M.A. Human Rights & Value	
	Education	
B.Com. General	M.Com.	
B.Sc. Math Hons.	M.SC Computer Science (Software)	
B.Sc. Bio-Technology	M.Sc. Mathematics	
B.Sc. Computer Applications	PG Diploma in Nutrition & Dietetics	
B.Sc. Computer Science	PG Diploma in Fashion Designing	
B.Sc. Fashion Designing	PG Diploma in Skin & Hair Therapy	
B.Sc. Home Science	PG Diploma in Yoga Therapy	
B.Sc. Industrial Microbiology	PGDCA	

#### 1.7 VISION AND MISSION

#### **VISION**

The vision of College is to provide education with a holistic perspective to build character, to empower them for their future and to make them responsible citizens for national development and social transformation.

#### **MISSION**

- Instill Vedic Values
- Ignite latent talents
- Nurture human skills
- Stir national consciousness
- Inculcate techno vision
- Sensitize students towards social and environmental concerns
- Infuse global outlook

#### **SWOC ANALYSIS**

#### STRENGTHS:

1. Part of the heritage trust - Dayanand Anglo Vedic College Trust and Management

Society - with a legacy of years in the service of education.

 The College has the rare distinction of being chosen as 'College with Potential for Excellence' by UGC in the second phase too and also as 'The Best Women College' by Kurukshetra University. Over the years, the College has evolved into a brand in female education.

- 3. Excellent Infrastructure:
  - · Wi-fi campus
  - Library with ICT facilities and e-resources.
  - Well equipped hostel provides comfortable stay.

Good sports related infrastructure.

4. Multi-disciplinary College with a wide range of courses up to PG level.

- 5. Excellent student centric teaching learning methods to achieve expected program and course outcomes.
- 6. Value based education with an effective blend of tradition and modernity.
- 7. Plenty of opportunities in academic, co-curricular and extra-curricular activities.
- 8. Focus on instilling and developing a culture of social responsiveness through various extension activities.
- 9. Fair and equitable practices for creating an inclusive environment.
- 10. Conducive institutional work culture and environment
- 11. Dedicated and experienced team of faculty
- 12. Transparency in administration and governance
- 13. Two research journals published to give impetus to research culture

14. Three UGC approved study centers involved in research projects

- 15. Various initiatives to add short term courses for skill development and employability.
- 16. Special emphasis on mental and emotional well being
- 17. Linkages with industries, NGO's and other Institutions

#### **WEAKNESSES:**

- 1. Vacant Grant-in-aid teaching and non-teaching posts.
- 2. Limited financial Resources.
- 3. Participation of alumni is less than desired level.

#### **OPPORTUNITY:**

- 1. Strategic location of the College in a district sharing border with two states
- 2. ample employment opportunities can be explored.
- 3. To establish a centre for giving sports training to girls in collaboration with sports authority of India.
- 4. NEP-2020 is an opportunity to take more initiatives for skill development courses.

#### **CHALLANGES:**

- Limited funds
- 2. Due to weak socio economic background of students, they lack effective communication skills and drive towards their goal
- 3. Online admission system
- 4. Tough competition with Government Colleges and Private Universities.
- 5. To bridge the wide gap between curriculum taught and demand of industry.
- 6. To promote research culture among students.
- 7. To ensure better placement and employment in view of global recession in economy.
- 8. Growing trend of students going abroad for higher studies

# A. GOVERNANCE ENABLERS

1. Board of Governing Body

DAV College for Girls, Yamunanagar is governed by DAV College Managing Committee, New Delhi, Director General Higher Education, Haryana and affiliated to Kurukshetra University, Kurukshetra.

#### Future Plan

- Involving Standing Advisory Committee and IQAC for implementation of quality initiatives for the development of the institution.
- Updation of ERP and training of faculty to use ERP.
- To make intensive efforts to involve more alumni members of 'Arya Mani Mala'(registered) in the College activities.
- To highlighting the contribution of Alumni in a booklet form.

Role: IQAC, Standing advisory Committee, Arya Mani Mala.

# 2. Quality Assurance through Vision And Mission

The College has an Internal Quality Assurance Cell (IQAC) which aims at ensuring continuous improvement in the quality of education. It typically works on various aspects such as faculty development, student feedback and institutional polices. Its primary goal is to facilitate the enhancement and maintenance of quality standards in higher education institutions.

#### **Future Plan**

For Students

- Awareness about Vedic Culture and Indian knowledge system for holistic development of students
- Enhancement of capacity building by organizing skill development programs, entrepreneurial skills, short skill courses.
- More use of E-resources, Videos and other innovative methods.
- Encouraging students for internships
- Extra classes for slow learners
- More text books and reference books for members of Academic council for better results.
- Sensitizing students by spreading awareness about socio-economic issues like IPR, environment and mental health

#### For Faculty

- Sharing of Vision and Mission of the College in faculty Orientation. program for newly appointed teaching and non-teaching staff.
- More FDPs for teaching and non-teaching staff.
- Encouragement for active Participation of faculty in research activities, paper presentation and seminars.
- Renewal of INFLIBNET- DelNet membership.
- More use of Online Library Services (KOHA)

Role: Administration, IQAC,FDP Cell, R&D Cell, Library Committee, Internship Committee, HODS, Academic council, IPR Cell, Harit Haryana Committee, Counseling Cell, Meditation Centre, Indian Knowledge System.

3. Leadership

To fulfill the objectives as per Vision and Mission of the College, the institution forms various committees, clubs and councils and functions through decentralized and participative management culture.

**Future Plan** 

- Active involvement of students and members of student council in organizing activities under various clubs and Committees and due recognition to their contribution through appreciation letters.
- Communication Skill Programs for Students

Role: Administration, IQAC, Clubs and Councils, Student Council, HODs

4. Risk Management

The College ensures safety and security of the students by taking up sufficient security measures in case of any possible eventuality

**Future Plan** 

- Annual renewal of Insurance
- Awareness about rights and duties
- Regular training of students, Teaching and Non-teaching staff in operating fire fighting system
- Training in disaster management measures
- Awareness regarding environmental issues and climate change

Role: Administrative office, Legal Literacy Cell, NCC, NSS, Committee for Harit Haryana Abhiyan, Nature Interpretation Cell.

5. Feedback from stakeholders

Feedback is very important for the formulation of College development plan. So regular feedback from Students, Teachers, Alumni and Parents is taken into account while preparing the future action plan.

#### B. FINANCIAL ENABLER

The College prepares an annual Action Plan and Budget forecast and fund allocation is made for recurring and non recurring according to Capital and Revenue Budget . A proper Mechanism is in place for utilization of budget items has been adopted and maintained for Utilization of Budget items and purchase as per requirements of each department. Monitoring is done by internal and external audit appointed by Managing Committee and DGHE

**Future Planning** 

- Proposals are to be prepared for applying to State Governments/ICSSR/UGC offering funding for HEIs.
- Revenue generation through Infrastructure like swimming pool, hostel, Auditorium.

#### C. ACADEMIC ENABLERS

- 1. <u>Courses catering to professional/ future requirements, Employability Skills and Skill Enhancement</u>
  - To address the professional and future needs outlined in the NEP scheme, a variety of courses has been introduced, including MDC, AEC, SEC, and VAC.

- Additionally, short-term courses focusing on communication skills and digital literacy have been implemented.
- Various courses such as Digital Marketing, Self-Improvement, Culinary Arts, Tailoring Technology, and Meditation and Pranayama are introduced by the Incubation Skill Development and Employment Generation cell of the College.
- For Skill Enhancement, courses such as Ability Enhancement Course (focused on Communication Skills), Skill Enhancement Course (Digital Literacy and Office Automation), as well as C++ Language and Python are also introduced by the different departments.

**Future plan:** More courses on Ability Enhancement and Skill Enhancement will be introduced as per requirement.

Role: Admission Committee ,Incubation Skill Development Committee, Employment Generation Cell, HOD's

#### 2. Assignments and Assessments

Assignments are administered to assess students' acquired knowledge and learning skills. Emphasis is placed on ensuring timely submission of assignments in the blended learning environment.

- Google Forms or Microsoft Forms are created and shared in students' WhatsApp groups to facilitate the prompt submission of assignments.
- Assessment is conducted according to the criteria set by Kurukshetra University.
- Opportunities for makeup assessments are provided for performance enhancement.
- Diverse assessment strategies including project works, quizzes, presentations, and conditional tests are employed.

<u>Future Plan:</u> Creation of online submission platforms. **Role:** Administration, Admission, Committee, HOD's.

#### 3. Pedagogy

- Hybrid learning strategy
- Collaborative Learning Environment is established through group discussions and joint projects.
- Students are encouraged to question, analyse, and evaluate the information they receive.
- Emphasis is placed on nurturing critical thinking abilities.

#### Future Plan:

- Encourage students to work together, share ideas, and learn from each other's perspectives as per requirement.
- Provide more opportunities for students to engage in debates, case studies, and problem-solving activities to develop their analytical abilities.

Role: Administration, Admission Committee, HOD's

#### 4. Earn while Learn Facility and Flexibility

Programs such as BIS (Bureau of Indian Standards) are designed to promote the concept of Earn while Learn among students. Volunteers who participate

in the BIS Scheme receive a stipend of Rs. 1500 each.

Future Plan: Try to organise more such programmes in future Role: Administration, HOD's

#### 5. Faculty/Teaching Staff:

- To ensure the continual updating of knowledge and foster professional growth among faculty members, workshops, training programs, and Faculty Development Programs are regularly conducted.
- Faculty members are incentivized to submit research papers to both the College <u>lournal Coherence</u> and the <u>lournal of Social Sciences</u>.
- Faculty members submit major and minor research projects under the Gandhian Studies Centre, Nehru Study Centre, and Women's Study Centre.

#### **Future Plan:**

- Further Faculty Development Programs (FDPs), workshops, and training sessions will be arranged according to the requirements identified.
- Promote greater involvement of faculty members in research activities.

Role: Research Development Cell, Research Centress: Gandhian Studies Centre, Vivekanand Studies Centre and Women StudiesCentre

6. <u>International Exposure:</u> International Seminars and Workshops are organised by the College from time to time.

**Future Plan:** Encourage collaboration with renowned academic institutions, industry experts, and international organisations to host these events.

Role: Administration, Research Development Cell, HOD's

#### D. RESEARCH, INTELLECTUAL PROPERTY AND SUPPORTIVE ENABLERS

Research along teaching is viewed as a central component of academic work. The College has already two Peer reviewed journals a) Coherence b) Research journal in social science to promote research activities in College.

#### Future plan:

- To organise a series of sessions, workshops, FDPs in latest research tools and techniques and research methodology
- To take up minor and major research project in collaboration with government departments and other organisations
- To contribute chapters in books, research papers and articles in renowned journals for API score
- More MOUs with industries and institutions
- Create an environment for development of startup culture among students and staff

Role: Research and innovation cell, library committee, IPR cell, IQAC, incubation skill development and Employment generation cell, women Studies Centre, Gandhian Studies Centre, Nehru Studies Centre

## E. HUMAN RESOURCES AND SUPPORTIVE FACILITATIVE ENABLERS

- 1. Students and Learner's Enablers
  - Admission Process: College follows the admission rules and procedure laid out by Kurukshetra University, Kurukshetra and Director General

Higher Education Haryana, respectively and ensures diversity and inclusion.

- Merit and Equity Based Financial Aid: Government of Haryana through its different subsidiary departments offer a no. of scholarships to provide financial assistance to students. Besides this, College also provides fee concession on need basis from students' aid fund and donations given by staff/Alumni/NGOs etc.
- Academic Success Programmes: College has an Academic council which
  is formed to put an extra efforts for bright students, so that they can
  achieve their goals and ensure a bright future. For weak students, there is
  provision of remedial coaching as well as buddy system to provide help
  to slow learners.

#### **Future Plan:**

- Collaborations with industries , NGOs and social organizations to arrange funds .
- Encouragement to students in achieving their goals.

Role: Admission Committee, Fees Concession Committee, Academic Council, Student Council, Equal opportunity cell

#### 2. Staff Empowerments Enablers:

- Transparent and competency Based Recruitment: Faculty under Grant-in-aid is appointed as per rules and regulations framed by DGHE. Regarding adhoc members, each department forwards their requirements of faculty keeping in mind skills and knowledge required and suitable candidates are appointed so that institutional goals can be achieved.
- Inclusive inductions protocols: An orientation programme as well as
  introduction party is organized to give an overview of institutional goals
  and value system to newly appointed faculty members. It helps new
  members to settle in and ensure that they have the knowledge and skills
  they need to perform their role.
- Profesional Development and Growth: Various faculty enrichment programmes are organized by faculty Development Cell regarding. (i) Learning of new /professional skill.. (ii) new teaching methods. (iii)Conferences and workshops.
- <u>Staff well-being Programmes:</u> (i) Group Insurance. (ii) health check-up sessions (iii) yoga and recreational programmes. These programmes help in developing team-spirit and co-operation.
- Awards and Recognition: Awards are given to faculty members by various organizations and appreciation letters are given to deserving faculty members. Such recognitions boost up the member for more productive activities.

#### Future Plan:

- Collaboration with training institutes to arrange professional skill programmers for faculty.
- Encouragement to staff to work towards achievement of institutional goals
- Recreational and wellness programmers for faculty.
   Role: Administration, IQAC, Faculty Development cell

#### F. NETWORKING AND COLLABORATIONS ENABLERS:

# **Strategic Collaborations**

a) Integrated partnership: Networking plays a pivotal role in the growth and development of institution. The College has structured collaborative network model having good network with industry, NGOs, Alumni and institutions. The industries-institute interaction will yield substantial benefits to the College.

## **Future Plan:** Signing of MoUs:

- Will sign MoUs with Institutes of National Importance (INIs) for:
  - Internships
  - Collaborations by the placement cell for student placement.

#### b) Alumni Networks:

- Alumni connect through alumni meet
- Periodically will work on alumni funding
- Organize mentorship programs with alumni
- Will involve alumni in strengthening the institute

Role: Kaushal Kendra Committee, Committee for NEP implementation and internship, PDP and Placement Cell, Alumni Committee, All HODs

**Community Engagement and Service:** The College Collaborates with NGOs and Social service organizations for Outreach programs. The College adopts a village under NSS for institutional social responsibility.

Future Plan: Collaborations with rural and urban local bodies and communities such as Unnat Bharat Abhiyan (UBA) and NSS for the welfare of

#### 3. Quality and Credibility

The College established the Internal Quality Assurance Cell (IQAC) in 2003 and accredited through NAAC in third cycle of the process in 2019. Quality initiatives are taken at College level through feedback system of all the stakeholders.

#### **Future Plan:**

- The College plans to go for fourth cycle of accreditation process in the new Reforms 2024-Binary Accreditation process
- The IQAC will establish a framework to successfully implement the vision and spirit of NEP-2020 at all levels of infrastructure, teaching methodology, collaborations etc.

#### G. PHYSICAL ENABLERS:

The College has good infrastructure to fulfill the needs and aspirations of its students and faculty. It provides facilities for

- academic, sports, co-curricular, and mental & physical well being.
- · safe and secure environment for the holistic development of the students and discourages all kinds of discriminations
- · Green and vibrant campus with Solar plants, Rain Water Harvesting and STP (Sewage Treatment Plant) Plant.
- · Adequate facilities like Lift, Wheelchair, railings and washrooms for differently-abled members of staff and students.
- Fully WI-fi campus with air-conditioned digital and spacious library providing excess to e-publications through INFLIBNET and DELNET networks besides 4 smart class rooms.

- Well equipped Computer Labs and Science Labs, Multimedia Studio with optimum sound control & recording facility in the Department of Mass Communication.
- Hostel facility to the students

For Health and Well Being

The college has Yoga and Meditation Hall, well equipped Naturopathy and Panchkarma lab to provide personalized holistic treatment,

Counselling Center to provide emotional support and guidance to the students.

#### Future Plan:

To create more smart class rooms.

To digitalize the attendance of the students.

To grow more air purifying and herbal plants to create eco-friendly atmosphere.

To introduce modern technology to make the building clean, green and

sustainable.

To subscribe more e-journal and latest softwares.

Role: Administration, Department of Botany, Student Council

#### **Digital Enablers:** H.

The College has created a road map for teaching and learning using ICT to improve learning experience, improved communication between stakeholders, and faster decision making.

For providing information regarding Institution, the college has a Website -

www.davynr.ac.in.

The College has Wi-Fi Campus having 100 MBPS speed, dedicated leased line from BSNL.

Centralized online admission portal.

 Digital library with DELNET/INFLIBNET subscription, licensed Microsoft team, ERP system for academic and administrative purpose.

The faculty develops and shares E-Content also in the form of audio, video

through YouTube Channels as per the curriculum.

 Information Booklet and College magazine in digital form are available on the college website.

• The college has Facebook and Instagram account for Information access & Brand building promotions.

#### **Future Plan:**

To upgrade the College website

- To enhance the Internet Lease Line speed, according to the added requirement
- To work on making presence of its two peer reviewed Journals online by getting its online ISBN number.

Upgradation of ERP System.

Working towards paperless system for College activities. Role: Administration, IQAC, Wifi Committee, Research Committee, Library Committee.